

**EAST TROY
VILLAGE BOARD MINUTES
March 2, 2015
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Call Meeting To Order; Pledge of Allegiance

Clerk Treasurer Suhm verified the meeting was posted according to law.

Roll Call:

President Timms called the meeting to order at 6:30 p.m.

Present: President Timms, Trustees Fred Douglass, Chris Gultch, Linda Kaplan, Forty Renucci, Dusty Stanford and Ann Zess

Excused:

Others: Chief Boyes, DPW Miller, Clerk-Treasurer Suhm

Citizen Participation

No citizen participation.

Consent Agenda

(One motion and second will approve all of the following items. Any item may be pulled from the list and voted on separately.)

- 1. Approval of Minutes – 2/23/15**
- 2. Approval of Operator's License – Samantha L. Ellsworth**
- 3. Grant Special Event Application for Cream City Cycle Club, bike ride rest stop August 30, 2015 on Village Square**
- 4. Grant Special Event & Class B Beer License from Knights of Columbus for Corn & Brat Fest July 24 – 26, 2015 on Square contingent upon receiving Certificate of Insurance before event**

Motion by Trustee Stanford, second by Trustee Douglass to approve the consent agenda. Motion carried.

Miscellaneous Business

- 1. Discussion/Approval of contracting for impact fee study**

Clerk-Treasurer Suhm recommended contracting with R.A. Smith National for the study.

Motion by Trustee Zess, second by Trustee Douglass to go with RA Smith National for the Impact Fee Study for a total amount of \$14,000-\$15,000. Motion carried.

- 2. Approval of IT Study Recommendations including consideration of internet service, e-mail system, phone system and domain name**

Clerk-Treasurer Suhm suggested changing the domain name from .com to a .org, stating it was a good time to make the transition. The Board also discussed .us or .gov. The consensus of the Board was to look into the feasibility of a .gov name.

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The option of migrating to Microsoft 365 was reviewed. Benefits and drawbacks of a cloud hosted system as well as security concerns were addressed.

The internet option of Time Warner fiber service was presented. Total cost for internet and phone service would increase \$300 per month with the new service. It was questioned if the proposed PRI service would be necessary if the Village transitioned to a cloud based phone system.

Staff is still reviewing phone systems. The first system reviewed was an onsite VoIP system with two analog lines. Discussed the benefits and drawbacks of a cloud system versus on site phone systems.

John Jacoby, audience member, shared his thoughts on and supported the transition to Microsoft 365. He also suggested investigating the .gov domain name.

Motion by Trustee Zess, second by Trustee Douglass to approve contracting with Time Warner to install and provide fiber services with a 3-year agreement, approve implementing Microsoft 365 for cloud hosted e-mail services and utilizing up to \$15,000 from 2014 for the phone system.

Motion by President Timms, second by Trustee Douglass to amend the original motion to require department heads to bring their recommendation for the phone system back to the Board for final review and approval. Motion carried.

Vote was taken and carried on the original motion.

3. Review of updated Park & Recreation Comprehensive Plan and approval of Resolution 2015-2 adopting the updated plan

DPW Miller explained the comprehensive plan requires an update every five years. The priorities of the existing plan can be modified throughout the years. He explained there is a guide for doing so on page 3 of the comprehensive plan.

Motion by President Timms, second by Trustee Gultch to approve Resolution 2015-2. Motion carried.

4. Update on Municipal Building HVAC project

DPW Miller reported the bids for the HVAC project came in at a cost that was almost double what J.M. Brennen (provides maintenance on current HVAC system) projected and the Village has allocated for the project. DPW Miller reported they will be going back and reviewing the project to see if there are ways to reduce the project cost.

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5. Approval of GIS mapping project for water and sewer utilities

DPW Miller stated the money was included in the 2015 budget and he would like to continue to move forward on the project.

Motion by Trustee Douglass, second by Trustee Stanford to approve GIS mapping project. Motion carried.

6. Fund Balance Designations (from 2/23/15 meeting)

President Timms presented a list of suggestions to the Board for designations based on brainstorming priorities. The board discussed the salary study, approval of the Mill Pond project and suggestions made by staff. The Board will review the suggestions and come to the March 23, 2015, board meeting prepared to discussion designations.

Reports

1. **East Troy Area Emergency Services Dist. – Minutes 12/16/2014** - No Comments
2. **January Revenue & Expenditure Report** – No Comments
3. **Library Board Minutes – Jan. 13, 2015** President Timms informed the Board that the steering committee will be meeting on March 3, comprised of eight to nine people. They will meet to discuss the progress of the building needs study as well as planning for future. The library director is working on inventory and completing forms for the architect. Once these forms are complete and the steering committee is established, they will work to get the public involved in discussions for the vision of a future library.

Adjourn

Motion by Trustee Stanford, second by Trustee Kaplan to adjourn at 7:56 p.m. Motion carried.

Respectfully Submitted,

Eileen Suhm
Clerk-Treasurer